# Request for Strategic Approval

**Memoranda Agreements**

This form provides for Executive-level initial strategic approval. Once initial strategic approval is granted, the Memoranda activity will then progress through the relevant approval process appropriate to the specific [proposed arrangement](https://staff.port.ac.uk/departments/services/dsaa/qasp/CollaborativePartnerships/documentation/).

# SECTION 1: Your Information

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| **UoP Proposer Details** |
| **Your Name** |  |
| **Job Title/Role** |  |
| **Faculty** |  |
| **Department/School** |  |
| **Today’s Date** *(dd/mm/yy)* |  |

# SECTION 2: Memoranda Agreement Details

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| **Partner Institution**  |
| **Partner Institution Name** |  |
| **Partner Country** |  |
| **Partner Status** *(mark with x)* |  | New Partner |  | Existing Partner |  | Not Known |
| **Type of Agreement** *(mark with x)* |  | New Agreement |  | Amendment |  | Renewal |
| **Type of Memoranda Activity** *(please mark with an ‘x’)* |
|  | **Cooperation** – Basic cooperation with a view to implementing more formal agreements in future. |
|  | **Articulation** - Formal agreement for advanced standing on to level 5 or 6 of UoP courses with guaranteed entry to UoP course. |
|  | **Student Exchange** - A reciprocal arrangement where UoP students study at a partner institution, and partner students study at UoP. For taught or research students. |
|  | **Study Abroad** - An arrangement where UoP students study at a partner institution, and/or partner students study at UoP. Incoming partner students pay UoP fees, outgoing UoP students pay partner fees. |
|  | **Associate College / Academic Department** - An arrangement where UoP confers the title of Associate College or Associate Department status on another educational, research or practitioner organisation. |
|  | **Split Site PGR Arrangement** - A research partnership arrangement with a partner institution for PGR students, where the location of the research programme is divided between the University of Portsmouth and the partner institution. |
|  | **External Funding Bids** – An arrangement for Doctoral Training Partnerships (DTPs, DTAs)/funding from Research Councils that involve a Portsmouth award working in a partnership or consortium of other organisations. |
|  | **Service Level / Support Provider Agreement -** Arrangements in which a partner provides any sort services or learning support to learners at UoP. |
|  | **Other –** please specify: |

# SECTION 3: Proposal Details

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| **Key Information** |
| **Rationale for Proposal***Please outline how this proposal is aligned with any of our core university strategies*[*Our strategy*](https://www.port.ac.uk/about-us/our-strategy) |  |
| **Brief outline of:***- key benefits**- financial considerations**- market opportunities* |  |

# SECTION 4: Sign-Off

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| **Signed by: Associate Dean(s) GE/EP of Faculty, or if UoP Global proposal, Director of UoP Global** |
| **Name** |  |
| **Signature (or eSignature)** |  |
| **Date** |  |

*Following approval by Associate Dean Global Engagement and Education Partnerships please send the form to* *partnerships@port.ac.uk*

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| **Deputy Vice-Chancellor (Global Engagement and Student Life) Sign-Off** |
| **Decision** |  | **Date** |  |
| **Additional Comments** |  |
| **Lead Faculty** *(for cross-faculty proposals)* |  |

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| **Partnerships - office use only: Added to UPAC tracker**  | **Date** |  |